



CY2022 Parent Participation Plan (PPP) **For Rota CYP**

Policy Statement:

Parents are ultimately responsible for the health, safety and well-being of their children and are an integral part of their child's early education experience. Parents and CYP Professionals work in partnership to further each child's developmental and educational goals. Parents are welcome at our CYP facilities at any time during normal hours of operation. However, parent participation is strictly voluntary, and shall not be required as a condition of enrollment.

Goal of our Parent Participation Plan

To build a collaborative relationship with parents in order to create a strong support system fostering resiliency, self-esteem, a healthy mind and body in our children, youth and teens.

Objectives:

- To engage families in building partnerships and positive relationships with CYP professionals and administration.
- To promote parent education and training workshops, including ages and stages of children's development, parenting skills, and child abuse awareness.
- To provide assistance in the areas of fundraising projects, special events, on-site field trip experiences, and community involvement.
- To inform parents about the Navy adopted curriculum programs and how they assist in their child's learning.
- To provide parents the opportunity to observe children and participate in activities in the classroom or program.
- To engage parents in the future preparation for re-accreditation with the National Association for the Education of Young Children (NAEYC) or The Council on Accreditation (COA).

Parent Education:

Our CYP facilities maintain a reference library of resource materials for parents that cover a wide range of child and youth information that include, but are not limited to, special needs, child abuse awareness, nutrition, etc. Parent resources are located in the reception area of each facility. This area will include brochures for various parent support resources, fliers with information about training provided by installation agencies, such as Family Readiness, etc.

Planned Parent Education Opportunities for 2022:

- Child Abuse Awareness Prevention

Keeping your Child Safe from Internet Predators

Age appropriate Guidance techniques. National Child Abuse Prevention Month.

How to Handle Defiant Times in Your Child/Teen's Life: From Toddlers to Teens.

-Ages and Stages of Children's Development, 0 to 18 years

NAEYC Re-Accreditation: What Parents of Children up to age five need to know.

Children/Teens learning chores at home: What is appropriate for each age?

Developmentally and age appropriate toys for Christmas

Parenting Skills: Toilet Learning

-Parenting Skills:

Parent Resource Fair on Great Ideas for Family Activities.

Helping your child/teen through deployments.

Reunification: Helping your child/teen adjust after deployment

The Lost Art of Family Style Dining for parents of all age children and young adults.

Are you Ready? Getting your family ready for the possibility of a disaster.

Parent Communication

All CYP Programs:

- Parents are encouraged to communicate and share information with the staff regularly to establish continuity between home, school and the program.
- Program supervisors are present during business hours to answer questions and listen to your concerns. Anonymous questions, comments and concerns will be addressed via the suggestion box (located at the front desk at each facility).
- All parents are invited to attend the Parent Involvement Board (PIB) meetings. The PIB is a forum for discussing program issues and planning parent involvement opportunities. Please contact a CYP Program Director for more information about the PIB.
- Monthly Newsletters outlining current events are distributed monthly at all CYP programs.
- Snack and meal calendars and program calendars are available on the parent information boards in each center.
- Copies of the Parent Handbook are available for download on our MWR website at <https://www.navywwrrota.com/> on each of our CYP Program's webpage or can be provided upon request by our front desk staff.
- All parents are welcome to attend our quarterly parent education sessions.

Parent Communication with Staff at the CDC

- Parent/Teacher Conferences (3 times per calendar year): CDC staff will provide a written assessment specific to each child's growth and development. Parent conferences may also be held throughout the year on an as needed basis.
- Daily Gram (provided for ages < 3yrs): Parents of children under the age of three years shall be provided with written information on the child(ren)'s sleeping and eating habits as well as other pertinent information on a daily basis.
- Parents of children ages three-five will receive verbal, informal communication every week.

- Informational Flyers (prior to all events)

Parent Communication with Staff SAC & Teen

- Staff will provide ongoing communication regarding day-to-day experiences, health and behavior issues, children/teen's interests and plans for upcoming events.
- Parent conferences shall be held throughout the year as needed to meet the needs of individual children and youth.

Parent Information Board

Parent information bulletin boards are available in each CDC classroom and at SAC/Youth facility. These boards include, at a minimum, weekly activity plans, daily schedules, DoD child abuse hotline number and local child abuse reporting procedures, menus and guidance and touch policies.

Additional Communication

All CYP Professionals are able to provide families with information about the various CYPs in the area and are listed on our SAC and CDC webpages. Brochures regarding CDC and SAC/Youth, as applicable, are available in each facility and each CDC director is able to provide information about the SAC program to parents of preschool children entering kindergarten.

Customer Satisfaction Survey

On an annual basis, we will conduct a customer satisfaction survey to determine our families' satisfaction with our staff, programs, facilities and services. However, if our parents express a concern or complaint at any time during their child(ren)'s enrollment in a CYP, we will make every effort to provide a timely and appropriate response.

Parent Involvement Board

Parents are encouraged to participate in the Parent Involvement Board (PIB). Meetings are held on a quarterly basis or as necessary. The PIB is composed of parents and representatives from each CYP specific to the installation and a command representative. The PIB offers our families an opportunity to discuss problems and concerns, communicate with other PIB members and to provide recommendations for improving services. The PIB operates in an advisory capacity only and does not engage in the management or operation of any CYP. The PIB also assists in coordination of the parent participation plan and at least one member of the PIB may serve as a member of the Multi-disciplinary Inspection Team. Become our Chairperson and earn 10 points at each of the four (4) PIB meetings you chair!

Parent Engagement & Rewards Program:

We encourage our parents to spend time in the CYP in which their child(ren) is enrolled, whether it's just to observe, to participate in planned activities or to share their interests, talents, abilities and knowledge. As an added bonus CYP has a **Rewards Program** that offers financial incentives to families who choose to volunteer within our programs or participate in our parent education events. Points or CYP Rewards, are then awarded based on the amount of time that you spend participating in the activity (one CYP point for one hour) and the activity itself. When you accumulate a total of 10 CYP Rewards, you will receive a discount on your next military child care fee or Youth Sports league registration. Points are accrued either hourly or at a flat rate and opportunities are detailed in this Parent Participation Plan along with their assigned point value. Additionally, see our Family Engagement Brochure and our Parent Handbook for more information on this incentive program.

Earn one CYP Reward for every one hour spent performing activities such as:

- Attending parent/teacher conferences
- Assisting with health and nutrition activities such as gardening and recipe sharing
- Assisting the training specialist with CYP professional training
- Creating or arranging seasonal decorations/bulletin boards
- Assisting with daily routines and programming venues
- Working with children on special projects such as healthy cooking, performing arts activities
- Photographing or videotaping program activities
- Reading or playing a musical instrument with small groups or individual children
- Sharing information with children about professional occupations or special talents
- Tutoring SAC children, youths or teens
- Volunteering during special events, parades or festivals
- Writing articles for the CYP newsletter

Youth Sports Involvement Reward Points:

- Youth Sports offers many opportunities for parent involvement to include becoming a coach during any of our sport seasons. Please check with Youth Sports Office for exact dates.
- Starting sign-ups dates (subject to change):
 - Youth Basketball – January
 - Baseball – March
 - Sports Camps – May/June
 - Youth Soccer – August
 - Youth Football – October
- All families that participate in the Youth Sports program must complete an annual Parent Association of Youth Sports (PAYS) Training in order to register their child for Rota youth Sports.
- Rewards Information-Volunteer as a YSF Coach and get a choice of three rewards options for redeeming points:
 - No-cost registration for your child(ren) for the same season during which you are the Coach OR
 - Receive a \$30 credit towards the household's next child care billing OR
 - Receive no-cost registration for your child(ren) for a subsequent YSF sports season.

All events listed are specific to parent participation opportunities within the program identified. Earn one reward point for 1 hour of volunteering to help with each activity listed below (unless otherwise noted above for YSF Coaching or below beside the opportunity). Signing-up to volunteer in advance with the Program Manager is required.

January

- **CDC Events**
 - 3rd Pajama Day. Check out our newsletter FMI.
 - 14th from 3p.m.-5p.m.: Ice Age Day—Various activities centered around the “Ice Age” (Excavate prehistoric dinosaurs, making ice cream, making snow, snow cones.)
 - 18th “I Have a Dream” Art Display. Check out our newsletter FMI.

- **Youth Sports Events**
 - 6 Jan @ 10a.m.----Motor Skill Development Parent’s meeting Video Conference, -for parents of 3-5 year olds
 - 13 Jan @ 5p.m.----Team Cleared Parents (TCP) Training. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
- **Youth Program Events**
 - 14th - Teens Take their Family Bowling– Registered Youth Center members (ages 13+) can invite up to 4 family members for free bowling. One adult must be present and pre-registration with Pinz required.
 - 27th @ 1500: Youth Recognition Awards Ceremony
- **SAC Events**
 - 10th-14th (all day) - Peace Quilt Project - Each family will receive one square of a quilt. All you have to do is to work as a family to draw and color about “What PEACE means to us.” We will piece the quilt together and hang it in our building, encouraging others to think about peace.
 - 7th – Elvis Presley Birthday Party– Join our dance party with some of “the King’s” best dance music of course, Peanut butter (sunflower seed butter) and banana sandwiches all around!
 - 10th – National Clean Your Desk Day – We will provide hints to the family on how to organize the whole family’s home desks and how to create a desk organizer together!
 - 28th from 4p.m.-5p.m.- National Lego Day – The Family with the Tallest Lego Tower Contest – Using the Lego kit provided and build a tall tower with your family.
- **CYP Wide Event**
 - 26th @ 12p.m.-1p.m., *Parent Education Opportunity*-- NAEYC Re-Accreditation: What Parents of children up to age 5 need to know.

February

- **CDC Events**
 - 14th Classroom Valentine Day Card (more information will be provided by your child’s classroom teacher)
 - BHM Door Decoration Contest (Each classroom will decorate their doors and parents will vote for a winner at the end of the month)
 - Heart of Unity display at the front desk-Photos of CDC children will be collected and displayed in the shape of a heart in the front of the center for parents to view
- **Youth Sports Events**
 - 9 Feb @ 5p.m.YSF Coaches’ Focus Group Video Conference
 - 10 Feb @ 4:30p.m.--Run Like Me (parents help kids) (Running Event with parents and Kids)

- **Youth Program Events**
 - 18th - Teens Take their Family Bowling– Registered Youth Center members (ages 13+) can invite up to 4 family members for free bowling. One adult must be present and pre-registration with Pinz required.
 - 24th @ 1500: Youth Recognition Awards Ceremony
- **SAC Events**
 - All month – Family Game Challenge – Challenge your kids to our interactive Black History Month trivia board game. Questions change every week! More information in our newsletter!
 - 8th @ 4p.m. to 5p.m.– National Kite Flying Day –Create a kite with decorations that represent your family. Take it outside and let it fly.
 - 14th all day “I love my Kid” Photo Booth—Take a moment to capture the day!
 - 18th – National Caregiver’s Day – Bring a card for your favorite caregiver!
- **CYP Wide Event**
 - 8th @ 12p.m. @ the CDC-- **Parent Information Board Meeting**: Focus: Parent Rewards Program. All parents welcome no matter the age of your child! Stop by for some Pizza and for some key summer fun information! *(10 points for chair & 3 points for attending)*
 - 24th from 4p.m. to 6p.m. at SAC Bldg. 41- Parent Education Opportunity- Parent Resource Fair on Great Ideas for Family Activities. CDC. Trainers will be available to answer questions, provide resources in the community and share ideas for supporting the programs.

March

- **CDC Events**
 - World Health Day- Invite a nurse to talk about nutrition to preschool.
 - Display of working moms—A photo of each Mom will be posted this month to celebrate their contribution.
- **Youth Sports Events**
 - 11th @ 11a.m.--Parent’s Sports Board Video Conference –Get involved in the next sports season!
- **Youth Program Events**
 - 24th @ 3p.m.: Youth Recognition Awards Ceremony
 - 25th - Teens Take their Family Bowling– Registered Youth Center members (ages 13+) can invite up to 4 family members for free bowling. One adult must be present and pre-registration with Pinz required.
- **SAC Events**
 - 2nd – Read Across America Day - Volunteer to read a story – Parents or kids can volunteer to read a short story aloud by themselves or reading tandem.
 - 14th – National Pi Day - join us for some pi (3.14) and some Pie prepared by our very own Kid Chefs!
- **CYP Wide Event**
 - 17th @ 12p.m at CDC B1.- Parent Education Opportunity: Parenting Skills: Toilet Learning Training.

April

- **CDC Events**
 - Purple Up- All classes will be Tie Dying this month. Check out our newsletter FMI
 - Month of the Military Child Calendar. Check out our newsletter FMI
 - “I Spy” Treasure Hunt. Check out our newsletter FMI
 - 22nd at 3p.m.- Month of the Military Child Carnival.
- **Youth Sports Events**
 - 14th @ 5p.m.--Team Cleared Parents (TCP) CPR Training Bldg 41. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
 - 21st @ 10a.m.--Youth Sports Parent Focus group Video Conference—All parents welcome to attend and provide their input!
- **Youth Program Events**
 - 15th - Teens Take their Family Bowling– Registered Youth Center members (ages 13+) can invite up to 4 family members for free bowling. One adult must be present and pre-registration with Pinz required.
 - 28th @ 3p.m.: Youth Recognition Awards Ceremony
 - Date TBD – Family Trip in conjunction with Tickets and Travel—More information in the Vamos!
- **SAC Events**
 - 4-8 April-- Month of the Military Child Mural – Parents come write or draw on our special MoMC mural to remind your child and tell the world why your military child is so special! The mural will be posted at the Commissary the following week!
 - 29th @ 1400 Month of the Military Child Cardboard Carnival
- **CYP Wide Event**
 - 6th 12p.m.-@ Youth Center-- Parent Education Opportunity – Helping your child/teen through deployments.
 - 13th 12p.m.-@ CDC B1 -- Parent Education Opportunity -- Age appropriate Guidance techniques. National Child Abuse Prevention Month.
 - 20th 12p.m.-@ CDC B1--Parent Education Opportunity – Reunification: Helping your child/teen adjust after deployment
 - 27th 12p.m.-@ SAC-- Parent Education Opportunity – Children/Teens learning chores at home: Whats appropriate for each age?
 - Date TBD—Easter Eggstravaganza a community event for all ages

May

- **CDC Events**
 - 3rd National Teacher’s Day. Parents will be invited to join in teacher appreciation activities all month...more details in May.
 - 20th Feria. Check out our monthly newsletter FMI.
- **Youth Sports Events**
 - 12th @ 10a.m.--Team Cleared Parents (TCP) Training Bldg 41. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”

- **Youth Program Events**
 - 27th - Teens Take their Family Bowling– Registered Youth Center members (ages 13+) can invite up to 4 family members for free bowling. One adult must be present and pre-registration with Pinz required.
 - 28th @ 3p.m: Youth Recognition Awards Ceremony
- **SAC Events**
 - May 2nd from 2p.m -3p.m -- Make a Card for National Teacher’s Day (May 3) – Work with your child to create a beautiful card to present to their teacher for national Teacher’s Day. We’ll provide the paper and you provide the inspiration.
 - 27th @ 4p.m. May Day Performance – Families can come enjoy dances and food from our API clubs this month
- **CYP Wide Events**
 - 17th @ 12p.m. @ SAC--***Parent Information Board Meeting***-- Focus: Summer Programming. Stop by for some Subway sandwiches and key summer fun information! *(10 points for chair & 3 points for attending)*
 - 11th 12 p.m.-@ Youth Center-- *Parent Education Opportunity* - The Lost Art of Family Style Dining for parents of all age children and young adults.

June

- **CDC Events**
 - 4th National Safety Day. Partner with community members to teach children about their jobs serving the community. Cristina M.
 - 10th @ 12p.m.: Parent Education Opportunity: Why Parent Teacher Conferences are Offered for Children under Five?
 - 17th Family Ties Crafts. In honor of the holiday, each classroom will do their own crafts.
- **Youth Sports Events**
 - 9th @ 10a.m.--Team Cleared Parents (TCP) CPR Training Bldg 41. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
- **Youth Program Events**
 - 2nd @ 3p.m.: Youth Recognition Awards Ceremony
 - Date TBD – Family Tour in conjunction with Tickets and Travel—More information in the Vamos!
- **SAC Events**
 - 10th all afternoon--Parent Child Matching rainbow bracelets with diversity focus
 - 17th & 24th @ 11:30a.m.--Join us every Friday during camp for our Family Lunch and Summer Camp Show case.
- **CYP Wide Event**
 - 15th 4p.m.-5p.m. @ SAC - *Parent Education Opportunity* – Internet Safety-- CYP Trainers will be available to answer questions and provide resources on keeping children safe from Internet predators and age appropriate Internet websites for children and families.

July

- **CDC Events**
 - Family Picnic. Check out our newsletter FMI.
 - Patriotic Prints Classroom Activity. Check out our newsletter FMI.
- **Youth Sports Events**
 - Date & Time TBD--Team Cleared Parents (TCP) Training. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
- **Youth Program Events**
 - Date TBD – Family Tour in conjunction with Tickets and Travel—Look for the Vamos promotion
- **SAC Events**
 - 1st, 8th, 15th, 22nd & 29th at 11:30a.m.--Join us every Friday during camp for our Family Lunch and Summer Camp Show case.
- **CYP Wide Event**
 - 4th of July Celebration for the community at La Plaza—a community event for all ages.

August

- **CDC Events**
 - Date/Time TBD--Movie Production starring preschoolers and picnic-The Movie will run on a loop throughout the center! Check out our newsletter FMI
- **Youth Sports Events**
 - Team Cleared Parents (TCP) CPR Training. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
- **Youth Program Events**
 - Date TBD – Family Tour in conjunction with Tickets and Travel—Look for the Vamos promotion
- **SAC Events**
 - 5th, 12th & 19th at 11:30 p.m.-- every Friday, Join us during camp for our Family Lunch and Summer Camp Show case

September

- **CDC Events**
 - Mess don't Stress Display! I learned so much Today!- Parents please stop by our display boards all around our inner hallways that will show off all your child has learned through active, messy play!
 - 24th at 3:30p.m.: CDC Olympics- Check out our newsletter FMI
- **Youth Sports Events**
 - YSF Coaches Focus Group—Date and Time TBD

- **Youth Program Events**
 - 29th @ 3p.m.: Youth Recognition Awards Ceremony
- **SAC Events**
 - 9th @ 2p.m. – 3p.m.-- Open House – Come see what we’re about! Take a tour throughout our facilities, do some activities and get a snack . . . just like our SAC kids! Talk with our other CYP professionals and find out what goes on here throughout the year.
 - 30th until 1 October – Hispanic Family Recipes – Bring in copies of your favorite (easy) Hispanic recipes to include in our cookbook.
- **CYP Wide**
 - 22 September @ 12p.m.at SAC --**Parent Involvement Board Meeting:** Focus College Preparation Opportunities. Also in attendance will be our Commanding Officer, CAPT Baird. *(10 points for chair & 3 points for attending)*
 - 16th @ 12p.m at SAC- *Parent Education Opportunity*— Are you Ready? Getting your family ready for the possibility of a disaster. Emergency Preparedness Month.

October

- **CDC Events**
 - 28th-- Costume Parade around the courtyard. Check out our newsletter FMI.
- **Youth Sports Events**
 - Date & Time TBD--Team Cleared Parents Training. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
- **Youth Program Events**
 - 27th @ 1500: Youth Recognition Awards Ceremony
- **SAC Events**
 - 6th and 7th @ 4p.m. to 5p.m.- Hispanic Heritage Cooking and Cookbook – Come taste the work of our kid chefs as they recreate some of the family recipes into their own masterpieces each day. Using an original cover design the children will plan and create their own Family Hispanic Heritage Cookbook to share.
 - 10th-14th - Fire Prevention Week – Get a free copy of “Home Fire Escape Plan” and compete it as a family. Take turn quizzing each other on different aspects of home fire safety.
- **CYP Wide**
 - 29th @ the drive in theater—Trunk or Treat—a community event for all ages

November

- **CDC Events**
 - 4th Cocoa to Go- At drop off pickup your cocoa cup decorated by your child from your child’s classroom and fill it up in the lobby for a warm and yummy start of your day.
 - 11th CDC Family Quilt: Families create their quilt pieces at home and return to be displayed together in the front of the CDC.

- 18th Cookie (Time TBD) Decorations Parents will be invited to come decorate cookies in their children's classrooms.
- **Youth Sports Events**
 - Date & Time TBD--Team Cleared Parents CPR Training. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
- **Youth Program Events**
 - 17th @ 3p.m.: Youth Recognition Awards Ceremony
 - Date TBD – Family Tour in conjunction with Tickets and Travel—Look for the Vamos promotion
- **SAC Events**
 - 7th-23rd – Bring or send in a Family Picture to create a Military Family Puzzle.
 - 21st -23rd (all day) We are Thankful Tree – Working alongside your children, let's fill our Thankful Tree full of leaves showing what we are thankful for.
 - 29th-30th @ 4p.m.-5p.m.-- Family Play time – Join us for some Native American Games re-created by our kids!
- **CYP Wide**
 - 4th @ 12p.m. @ CDC-- Parent Education Opportunity-- How to Handle Defiant Times in Your Child/Teen's Life: From Toddlers to Teens.
 - 8th, 10th, 15th, 17th 4p.m.-6p.m.@ NEX toy section – Parent Education Opportunity-- Selecting Appropriate Toys and Electronics for your infant/child/teen

December

- **CDC Events**
 - Teacher appreciation Snow Flakes
 - Holiday Celebration around the World (door decoration contest)
 - 2nd @ 1530: Holiday Card Workshop.
 - 16th @ 1500: Holiday Art Gallery.
 - 23rd Fun Sweater/Pajama Day.
- **Youth Sports Events**
 - Date & Time TBD--Team Cleared Parents Training. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
- **Youth Program Events**
 - 15th @ 3p.m.: Youth Recognition Awards Ceremony
- **SAC Events**
 - 16th 4p.m.-5p.m.-- Family Art Day – Recycled Art – Create art at SAC as a family by using common throw-away items, or take instructions to use at home together.
- **CYP Wide Events**
 - 1st Saturday Winter Wonderland Community Event for all ages
 - 8 @ 12 p.m. at CDC--**Parent Involvement Board Meeting:** Focus: Your Family's Mental Health through the Holidays--(10 points for chair & 3 points for attending)

Special School Liaison Officer Managed Events and Initiatives Parents are welcome to participate in:

- Bi-annual Spanish School workshops (February and August)
- Quarterly Homeschool Meet & Greet
- Quarterly School Advisory Council meeting DGF Elementary school
- Quarterly School Advisory Council meeting DGF Middle/High School
- Quarterly Installation Advisory Council meeting DGF (Parent SAC Representatives Only)
- Quarterly PTSO meetings DGF Middle/High
- Quarterly PTSA meeting DGF Elementary
- Quarterly College Readiness workshops
- Quarterly Youth Sponsorship Event
- Annual Special Education Workshop
- Annual Deployment Workshop
- Annual Transition Kindergarten Workshop
- Annual College Fair
- Annual Back to School Event
- Special EFMP Focus Sessions

**NAVSTA Rota CYP does not have a Child Development Homes (CDH) program at the time of publication. Should we establish a CDH in the future, it will be incorporated into the PPP.