



2020 Parent Participation Plan **For Rota CYP**

Policy Statement:

Parents are ultimately responsible for the health, safety and well-being of their children and are an integral part of their child's early education experience. Parents and CYP Professionals work in partnership to further each child's developmental and educational goals. Parents are welcome at our CYP facilities at any time during normal hours of operation. However, parent participation is strictly voluntary, and shall not be required as a condition of enrollment.

Goal of our Parent Participation Plan

To build a collaborative relationship with parents in order to create a strong support system fostering resiliency, self-esteem, a healthy mind and body in our children, youth and teens.

Objectives:

- To engage families in building partnerships and positive relationships with CYP professionals and administration.
- To promote parent education and training workshops, including ages and stages of children's development, parenting skills, and child abuse awareness.
- To provide assistance in the areas of fundraising projects, special events, on-site field trip experiences, and community involvement.
- To inform parents about the Navy adopted curriculum programs and how they assist in their child's learning.
- To provide parents the opportunity to observe children and participate in activities in the classroom or program.
- To engage parents in the future preparation for re-accreditation with the National Association for the Education of Young Children (NAEYC) or The Council on Accreditation (COA).

Parent Education:

Our CYP facilities maintain a reference library of resource materials for parents that cover a wide range of child and youth information that include, but are not limited to, special needs, child abuse awareness, nutrition, etc. Parent resources are located in the reception area of each facility. This area will include brochures for various parent support resources, fliers with information about training provided by installation agencies, such as Family Readiness, etc.

Planned Parent Education for 2020:

- Child Abuse Awareness Prevention Training
- Ages and Stages of Children's Development, 0 to 18 years
- Parenting Skills: "Supporting Your Child Through Deployments"
"Boys and Girls Clubs of America Curriculum & 4-H"
- Creative Curriculum

Parent Communication

All CYP Programs:

- Parents are encouraged to communicate and share information with the staff regularly to establish continuity between home, school and the program.
- Program supervisors are present during business hours to answer questions and listen to your concerns. Anonymous questions, comments and concerns will be addressed via the suggestion box (located at the front desk at each facility).
- All parents are invited to attend the Parent Involvement Board (PIB) meetings. The PIB is a forum for discussing program issues and planning parent involvement opportunities. Please contact a CYP Program Director for more information about the PIB.
- Monthly Newsletters outlining current events are distributed monthly at all CYP programs.
- Snack and meal calendars and program calendars are available on the parent information boards in each center.
- Copies of the Parent Handbook are available for download on our MWR website at <http://www.navymwrrota.com> under Child Development Center or can be provided upon request by our front desk staff.
- All parents are welcome to attend our quarterly parent education sessions.

Parent Communication with Staff at the CDC

- Parent / Teacher Conferences (3 times per calendar year): CDC staff will provide a written assessment specific to each child's growth and development. Parent conferences may also be held throughout the year on an as needed basis.
- Daily Gram (provided for ages < 3yrs): Parents of children under the age of three years shall be provided with written information on the child(ren)'s sleeping and eating habits as well as other pertinent information on a daily basis.
- Parents of children ages three-five will receive verbal, informal communication every week.
- Informational Flyers (prior to all events)

Parent Communication with Staff SAC & Teen

- Staff will provide ongoing communication regarding day-to-day experiences, health and behavior issues, children's interests and plans for upcoming events.
- Parent conferences shall be held throughout the year as needed to meet the needs of individual children and youth.

Parent Information Board

Parent information bulletin boards are available in each CDC classroom, SAC/Youth facility and each CDH (once established). These boards include, at a minimum, weekly activity plans, daily schedules, DoD child abuse hotline number and local child abuse reporting procedures, menus and guidance and touch policies. CDH provider's parent information boards also contain CPR and First Aid certificates, back-up provider information, fire drill logs and proof of liability insurance.

Additional Communication

All CYP Professionals are able to provide families with information about the various CYPs in the area. Brochures regarding CDC, CDH and SAC/Youth, as applicable, are available in each facility and each CDC director is able to provide information about the SAC program to parents of preschool children entering kindergarten.

Customer Satisfaction Survey

On an annual basis, we will conduct a customer satisfaction survey to determine our families' satisfaction with our staff, programs, facilities and services. However, if our parents express a concern or complaint at any time during their child(ren)'s enrollment in a CYP, we will make every effort to provide a timely and appropriate response.

Parent Involvement Board

Parents are encouraged to participate in the Parent Involvement Board (PIB). Meetings are held on a quarterly basis or as necessary. The PIB is composed of parents and representatives from each CYP specific to the installation and a command representative. The PIB offers our families an opportunity to discuss problems and concerns, communicate with other PIB members and to provide recommendations for improving services. The PIB operates in an advisory capacity only and does not engage in the management or operation of any CYP. The PIB also assists in coordination of the parent participation plan and at least one member of the PIB may serve as a member of the Multi-disciplinary Inspection Team.

Parent Engagement & Rewards Program:

We encourage our parents to spend time in the CYP in which their child(ren) is enrolled, whether it's just to observe, to participate in planned activities or to share their interests, talents, abilities and knowledge. As an added bonus CYP has a **Rewards Program** that offers financial incentives to families who choose to volunteer within our programs or participate in our parent education events. Points or CYP Rewards, are then awarded based on the amount of time that you spend participating in the activity (one CYP point for one hour) and the activity itself. When you accumulate a total of 10 CYP Rewards, you will receive a discount on your next military child care fee or Youth Sports league registration. Points are accrued either hourly or at a flat rate and opportunities are detailed in this Parent Participation Plan along with their assigned point value. Additionally, see our Family Engagement Brochure and our Parent Handbook for more information on this incentive program. Program kicks off 1 June 2018.

Youth Sports Involvement:

- Youth Sports offers many opportunities for parent involvement to include becoming a coach during any of our sport seasons. Please check with Youth Sports Office for exact dates.

- Starting sign-ups dates (subject to change):
 - Youth Basketball – January
 - Baseball – March
 - Sports Camps – June
 - Youth Soccer – July
 - Youth Football – Sept
- All families that participate in the Youth Sports program must complete an annual Parent Association of Youth Sports (PAYS) Training in order to register their child for Rota youth Sports.
- Rewards Information-Volunteer as a YSF Coach and get a choice of three rewards options for redeeming points:
 - No-cost registration for your child(ren) for the same season during which you are the Coach OR
 - Receive a \$30 credit towards the household’s next child care billing OR
 - Receive no-cost registration for your child(ren) for a subsequent YSF sports season.

January – Black History Month (BHM)

CDC-

- 13-16: “I Have a Dream” Week (MLK Day on Monday) POC: Christina M

SAC –

- 13-16 (all day) - Peace Quilt Project - Each family will receive one square of a quilt. All you have to do is to work as a family to draw and color about “What PEACE means to us.” We will piece the quilt together and hang it in our building, encouraging others to think about peace.

Youth Center –

- 30th @ 1500: Youth Recognition Awards Ceremony

February –National Children’s Dental Health Month/Black History Month (BHM)

CDC-

- First Week of Month BHM door decorating contest POC: Crystal Green
- 13th (Thursday) at 0930. Dental Presentation for Preschoolers.
- 14th (Friday) at 1500 Cookie Decorating Contest and Valentine’s Exchange POC: Crystal Green
- 19th (Wednesday) at 1200. Fleet and Family Presents Training for Parents on Deployment at the CDC.

SAC –

- Every Friday in February @ 1600 Step Classes with a demonstration on 28 February
- 14th 1400-1600 Presidential Silhouette Portrait – Take turns with your child drawing silhouette portraits that you can cut out, take home and frame for a very presidential looking portrait.
- 14th all day “I love my Kid” Photo Booth

Youth Center –

- 27th @ 1500 Youth Recognition Awards Ceremony

Youth Sports –

- 11th 1600 Sports Day, Get out and Play! (Ages 3-5)*Parent Participation Required

CYP Wide Events

- 24th @ 1200 in the CDC (*Parent Education Opportunity-all ages*) “Supporting Your child Through Deployments”

March – Women’s History Month /National Nutrition Month

CDC –

- 2nd @ 1400 Dr. Seuss Day / Read Across America Day, Children will build their own yogurt parfaits (individual classroom activities or courtyard setup?) POC: Ana & Inma B.
- 20th World Health Day POC: Ima B

SAC –

- 2nd @ 1700-1800 Dr. Seuss “Green Eggs and Ham” birthday snack – Come join your kids for Green Eggs and Ham snack in celebration of Dr. Seuss’s birthday. Some of Dr. Seuss famous characters will be in attendance.
- 14th @ 1700-1800 Join us for some pi (3.14) and some Pie prepared by our very own Kid Chefs!
- 18th @ 1600 Women’s history Month Scavenger Hunt and Tea

Youth Center –

- 26th @ 1500 Youth Recognition Awards Ceremony

CYP Wide Events –

- 12th @ 1200 - Parent Involvement Board (PIB) at CDC - Focus: Month of the Military Child

April – Autism Awareness month / Child Abuse Awareness month

CDC-

- Month of the Military Child Events-Check out our calendar of Events; POC Crystal
 - 10th Month of the Military Child Day Tie-Dye Party POC: Cristina
 - 15th at 1200 Fleet and Family Readiness presents a training for parents on deployment at the CDC.
 - 30th Earth Day Gardening Project. POC Cristina

SAC –

- Month of the Military Child Mural – 6-10 April, all day long. Parents come write or draw on our special MoMC mural to remind your child and tell the world why your military child is so special. While you’re at it, enjoy a special snack especially made for them.
- 30th @ 1400 Month of the Military Child Cardboard Carnival

Youth Center –

- 17th Month of the Military Child Family Game / Movie Night Extended Hours
- 30th @ 1500 Youth Recognition Awards Ceremony

Youth Sports-

- 21st & 23rd 1600 Sports Day, Get out and Play (Ages 3-5) *Parent Participation Required

CYP Wide Events

- 11th Easter Eggsplotion
- 15th @ 1200 in SAC (*Parent Education Opportunity-all ages*) “Child Abuse Awareness Prevention Training”

May – Employee Health & Fitness month / Asian Pacific Islander Month

CDC-

- 7th @ 1400-1430 Family Tea Party (Mother's Day – 10th) POC: Cristina
- 21st @ 1500-1530 CDC Feria. POC: Ana

SAC-

- May 4 (1400-1500) Make a Card for National Teacher's Day – Work with your child to create a beautiful card to present to their teacher for national Teacher's Day (05 May 2020). We'll provide the paper and you provide the inspiration.
- 27th @ 1600 May Day performance

Youth Center –

- 15th Extended Hours (Open until 10pm)
- 28th @ 1500 Youth Recognition Awards Ceremony

June – National Safety Month/ LGBTQ Pride Month

CDC-

- 19th @ 1400-1430- Family Fruit Pizzas (21st Father's Day). POC: Inma B
- 25th –National Safety Day (Selfie Booth @Front Desk) POC: Crystal

SAC-

- 5th Parent Child Matching rainbow bracelets with diversity focus
- Join us every Friday during camp for our Family Lunch and Summer Camp Show case. Starting at 1130.

Youth Center-

- 9th @ TBD Youth Recognition Awards Ceremony at the Housing Pool

Youth Sports –

- TBD - Kids' Run

CYP Wide Events-

- 2nd @ 1200- **Parent Involvement Board** meeting at SAC – Focus: Summer Programming

July- UV Safety Awareness Month

CDC-

- 3rd 1500-1545 Family Picnic / Red, White & Blue Photo Booth. POC: Cristina
- 17th 1500-1600- Mess, Don't Stress! I learned so much Today! POC: Crystal

SAC –

- 1130 every Friday- Join us during camp for our Family Lunch and Summer Camp Show case.

Youth Center –

- 10th @ 1500 Family Summer Dinner/ Puzzle Night Extended Hours (Open until 10pm)

CYP Wide Events

- 3rd Independence Day Celebration

August-Summer Fun!

CDC-

- 7th @ 1500-1600 End of Summer Bash POC: Ana
- 14th @ 1600 Preschool STEAM Theater Production POC: Ana

SAC –

- 1130 every Friday, Join us during camp for our Family Lunch and Summer Camp Show case.
- 20th @ 1200 (*Parent Education Opportunity*) “Boys and Girls Clubs of America Curriculum & 4-H” POC: Angela/Juana

Youth Center –

- 27th @ 1500 Youth Recognition Awards Ceremony

Youth Sports

- 27th @TBD Youth Sports and Fitness Parent Forum

September – Children’s Eye Health and Safety Month/ Hispanic Heritage Month

CDC –

- 18th @ 1600-1630 CDC Olympics POC: Inma B
- 24th @ 1200 (*Parent Education Opportunity*) “The Creative Curriculum” POC: Angela/Juana

SAC-

- 11th 1400-1500 Open House – Come see what we’re about! Take a tour throughout our facilities, do some activities and get a snack . . . just like our SAC kids! Talk with our other CYP professionals and find out what goes on here throughout the year.

Youth Center –

- 4th Back to School Extended Hours (Open until 10pm)
- 24th @ 1500 Youth Recognition Awards Ceremony
- TBD Financial Aid 101 Workshop

CYP Wide Events

- 10th @ 1200 Parent Involvement Board meeting at SAC. Special Guest the Commanding Officer

October – Fire Prevention Month / SIDS Awareness Month

CDC –

- 5th -9th Fire Prevention Week. Check out our calendar of Events. POC: Crystal
- 16th @ 1030-1230 Filipino-American History Month Celebration POC: Crystal & Cristina
- 26th -30th Family and Classroom Pumpkin Decorating Contest POC: Cristina

SAC –

- 4th-10th Fire Prevention Week – Come get a copy of Sparky’s “Home Fire Escape Plan” and compete it as a family. Take turn quizzing each other on different aspects of home fire safety.

Youth Center-

- 15th @ 1200 (*Parent Education Opportunity*) “Ages and Stages” 10-18 years old POC: Angela /Juana
- 23rd Extended Hours and Fall dance (Open until 10pm)

- 29th @ 1500 Youth Recognition Awards Ceremony
- TBD Resume Writing Workshop

CYP Wide Events

- 31st Trunk or Treat

November – Military Family

CDC-

- 5th @ 1200 (*Parent Education Opportunity*) “Ages and Stages” 0-5 years old POC: Angela/Juana
- 14th: Celebrate Divali (Hindu festival of lights).
- 25th @ 1100-1200 Thanksgiving Dessert Fest and Thankful Feather Display POC: Ana

SAC-

- 23-27th (all day) We are Thankful Tree – Working alongside your children, let’s fill our Thankful Tree full of leaves showing what we are thankful for.
- 19th @ 1200 (*Parent Education Opportunity*) “Ages and Stages” 6-10 years old POC: Angela/Juana

Youth Center-

- 13th Military Family Appreciation Dinner – Extended hours
- 19th @ 1500 Youth Recognition awards Ceremony

December –Holidays

CDC-

- 6th @ 1400 Pajama Day with Churros for Snack POC: Ana
- 18th @ 1600-1700 Holiday Celebrations Around the World POC: Inma B

SAC –

- 18th 1600-1700 Family Snowflake - Your children can help you create a Paper towel tube snowflake that can be taken home and hung on the wall as decoration!

Youth Center –

- 11th Extended Hours and Holiday Movie Marathon (Open until 10pm)
- 17th @ 1500 Youth Recognition Awards Ceremony

CYP Wide Events –

- 5th Winter Wonderland
- 8th @ 1200 PIB at SAC Focus: Relocation Readiness and Holiday Supports

Special School Liaison Officer Managed Events and Initiatives Parents are welcome to participate in:

- Bi-annual Spanish School workshops (February and August)
- Bi-annual Lunch with the Liaison (focus group to assess community needs) for Home School community
- Quarterly College Readiness workshops
- Annual Special Education Workshop
- Annual Deployment Workshop

- Monthly EFMP support group
- Annual College Fair
- Quarterly Youth Sponsorship Event