



CY2026 Parent Participation Plan (PPP) **For Rota CYP**

Policy Statement:

Parents are ultimately responsible for the health, safety and well-being of their children and are an integral part of their child's early education experience. Parents and CYP Professionals work in partnership to further each child's developmental and educational goals. Parents are welcome at our CYP facilities at any time during normal hours of operation. However, parent participation is strictly voluntary, and shall not be required as a condition of enrollment.

Goal of our Parent Participation Plan

To build a collaborative relationship with parents in order to create a strong support system fostering resiliency, self-esteem, a healthy mind and body in our children, youth and teens.

Objectives:

- To engage families in building partnerships and positive relationships with CYP professionals and administration.
- To promote parent education and training workshops, including ages and stages of children's development, parenting skills, and child abuse awareness.
- To provide assistance in the areas of fundraising projects, special events, on-site field trip experiences, and community involvement.
- To inform parents about the Navy adopted curriculum programs and how they assist in their child's learning.
- To provide parents the opportunity to observe children and participate in activities in the classroom or program.
- To engage parents in the future preparation for re-accreditation with the National Association for the Education of Young Children (NAEYC) or The Council on Accreditation (COA).

Parent Education:

Our CYP facilities maintain a reference library of resource materials for parents that cover a wide range of child and youth information that include, but are not limited to, special needs, child abuse awareness, nutrition, etc. Parent resources are located in the reception area of each facility. This area will include brochures for various parent support resources, fliers with information about training provided by installation agencies, such as Family Readiness, etc.

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Planned Parent Education Opportunities for 2026:

- Child Abuse Awareness Prevention

Child Abuse Prevention, Education, and Reporting.
Teen dating Violence. Teen and Parent Information Session
Bullying Prevention

-Ages and Stages of Children's Development, 0 to 18 years

CDC Ages and Stages
Youth Ages and Stages
Age Appropriate Expectations and Routines

-Parenting Skills:

What to do when kids talk back?
Talking to Kids about Back to School Worries.
Potty Training: When is your Child Ready?
Positive Reinforcement, Rewards and Age Appropriate Gifts
Nutrition for your child, how to include them in the kitchen!

Parent Communication

All CYP Programs:

- Parents are encouraged to communicate and share information with the staff regularly to establish continuity between home, school and the program.
- Program supervisors are present during business hours to answer questions and listen to your concerns. Anonymous questions, comments and concerns will be addressed via the suggestion box (located at the front desk at each facility).
- All parents are invited to attend the Parent Involvement Board (PIB) meetings. The PIB is a forum for discussing program issues and planning parent involvement opportunities. Please contact a CYP Program Director for more information about the PIB.
- Monthly Newsletters outlining current events are distributed monthly at all CYP programs.
- Snack and meal calendars and program calendars are available on the parent information boards in each center.
- Copies of the Parent Handbook are available for download on our MWR website at <https://www.navymwrrota.com/> on each of our CYP Program's webpage or can be provided upon request by our front desk staff.
- All parents are welcome to attend our quarterly parent education sessions.

Parent Communication with Staff at the CDC

- Parent/Teacher Conferences (March and September): CDC staff will provide a written assessment specific to each child's growth and development. Parent conferences may also be held throughout the year on an as needed basis.
- Daily Gram (provided for ages < 3yrs): Parents of children under the age of three years shall be provided with written information on the child(ren)'s sleeping and eating habits as well as other pertinent information on a daily basis.
- Parents of children ages three-five will receive verbal, informal communication every week.
- Informational Flyers (prior to all events)

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Parent Communication with Staff SAC & Teen

- Staff will provide ongoing communication regarding day-to-day experiences, health and behavior issues, children/teen's interests and plans for upcoming events.
- Parent conferences shall be held throughout the year as needed to meet the needs of individual children and youth.

Parent Information Board

Parent information bulletin boards are available in each CDC classroom and at SAC/Youth facility. These boards include, at a minimum, weekly activity plans, daily schedules, DoD child abuse hotline number and local child abuse reporting procedures, menus and guidance and touch policies.

Additional Communication

All CYP Professionals are able to provide families with information about the various CYPs in the area and are listed on our SAC and CDC webpages. Brochures regarding CDC and SAC/Youth, as applicable, are available in each facility and each CDC director is able to provide information about the SAC program to parents of preschool children entering kindergarten.

Parent Involvement Board

Parents are encouraged to participate in the Parent Involvement Board (PIB). Meetings are held on a quarterly basis or as necessary. The PIB is composed of parents and representatives from each CYP specific to the installation and a command representative. The PIB offers our families an opportunity to discuss problems and concerns, communicate with other PIB members and to provide recommendations for improving services. The PIB operates in an advisory capacity only and does not engage in the management or operation of any CYP. The PIB also assists in coordination of the parent participation plan and at least one member of the PIB may serve as a member of the Multi-disciplinary Inspection Team.

Parent Engagement:

We encourage our parents to spend time in the CYP in which their child(ren) is enrolled, whether it's just to observe, to participate in planned activities or to share their interests, talents, abilities and knowledge.

Youth Sports Involvement Reward Points:

- Youth Sports offers many opportunities for parent involvement to include becoming a coach during any of our sport seasons. Please check with Youth Sports Office for exact dates.
- Starting sign-ups dates (subject to change):
 - Youth Basketball – January
 - Baseball – March
 - Sports Camps – June/July/August
 - Youth Soccer – August
 - Youth Football – October
- All families that participate in the Youth Sports program must complete an annual Parent Association of Youth Sports (PAYs) Training in order to register their child for Rota youth Sports.

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- Rewards Information-Volunteer as a YSF Coach and get a choice of two rewards options for redeeming points:
 - No-cost registration for your child(ren) for the same season during which you are the Coach OR
 - Receive no-cost registration for your child(ren) for a subsequent YSF sports season.

January

- **CDC Events**
 - 2nd: PJ's upon drop off today take the opportunity to have your photo taken with your child for an updated photo for the New Year.
 - 24 from 7:00-8:00 a.m.: New CDC Curriculum—Early Learning Matters (ELM)!
- **Youth Sports Events**
 - 14th Informational briefing for all New and existing YSF Parent held at 1000
 - 19th YSF Basketball registration opens online at 12:00 p.m.
- **Youth Program Events**
 - 29th: Confidence Crew Self Defense with Wes Crew – Jujitsu Instructor 5:00 – 6:30 p.m.
 - 5 January Tennis Registration
- **SAC Events**
 - 15th @3 pm Hat Making, 4 pm Hat Parade for National Hat Day!
 - 20th @ 3 p.m. – 5 p.m., National Popcorn Day Events: We welcome our families to “Pop” in and enjoy the afternoon with us!
 - 27th @ 4 p.m. – 4:30 p.m. - National Chocolate Cake Day – Mug Cakes All around. Take home recipe included.
- **CYP Wide Event**

February

- **CDC Events**
 - 14th : Friendship Card Day at 3:30 p.m. Come create friendship card with your child.
- **Youth**
 - 6 Feb: Tennis Starts, every Friday at 1600.
 - 5 Feb @ 5:00 p.m. --YSF Coaches and Officials Training
 - 10 & 12 Feb Mandatory YSF Basketball Parents Briefing 1000 & 1300 Video Conference—All parents required to attend and receive sports pertinent information
 - 17 Feb Mandatory YSF BASKETBALL Assessment 1700 DGF High School 17 Ages 6-14
- **Youth Program Events**
 - 11th: Teen Dating Violence Awareness: Teen and Parent Information Session. Presented by FFSC, held at the YOUTH Center 2:00-3:30 p.m.

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- **CYP Wide Event**
 - 13th – CYP Training Day All Facilities Closed
- **SAC Events**
 - 11th – International Day of Women and Girls In Science Day – STEM Activity
 - 13th all day “I love my Kid” Photo Booth and International Book Giving Day! Come take a picture and take a book!

March

- **CDC Events**
 - 2nd Read Across America Day. To kick off the day with a hearty breakfast, we will have green eggs and turkey. Then, a special guest will come and read to the children.
 - 14th Snack Day. We invite parents to make trail mix with their child at 3:30 p.m.
- **Youth Sports Events**
 - 13 Run with Me MWR Track 1600
 - 17th YSF Baseball (Start smart) Registration begins until full. 1200 CYP online
 - 31 March-2 April Spring Break Baseball Training ages 6 – 14. 1300-1430p.m..
- **Youth Program Events**
 - 13th – Parent Café connection and discussion with MFLC and NCIS concerning teen issues and safety 11:30 a.m. – 1:00 p.m. at Youth Center
- **SAC Events**
 - 2nd @ 3:30 p.m. – Read Across America Day - Volunteer to read a story – Parents or kids can volunteer to read a short story aloud to a group, by themselves or reading tandem.
 - 12th all afternoon – National Pi Day (3/14) - join us for some pi (3.14) and some Pie Activities
- **CYP Wide Event**
 - 18th from 7:00-8:00 a.m. Parenting Skills: Age-Appropriate Expectations and Routines at CDC
 - 11th Parent Involvement Board Meeting: 12:00 p.m. at Noon on Microsoft Teams.

April: Month of the Military Child

- **CDC Events**
 - 3rd Splish, Splash & Safety Bash! 3:30 p.m. at the CDC Outdoor Area. We’re kicking off Month of the Military Child with a fun and educational water play event! The Fitness Center and Fire Department will be joining us to teach kids about water safety in exciting and engaging ways.

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Plus, parents are invited to explore a real fire truck and join in on the fun! Get ready to splash, learn, and play—because safety can be fun, too!

- Parent Shared Reading: Parents are invited to schedule a day during the Month of the Military Child to read their favorite story book to their child’s classroom.

- 10th Sensory Creations: Build & Play! 3:30 p.m. CDC Classrooms
Let’s get hands-on! Join us as we create fun, take-home sensory tools designed to support children’s growth and development through sensory-seeking activities. Parents, you’re invited to join the creativity! This is a perfect way to bond with your child while exploring the magic of sensory play. Come make something special to take home and enjoy together.

- 17th Music & Chill! 3:30 p.m. This is going to be a day packed with sensory fun-both indoors and outdoors! Your little ones will explore, play, and engage in activities designed to spark their curiosity and creatively. Then, at 3:30 p.m., we invite you to join us on the playgrounds for music and dance. Watch your child groove to fun tunes and wrap up the excitement with sweet, icy treat-delicious popsicles for everyone! Don’t miss out on laughter, movement, and memories.
 - 24th Feria Afternoon Performance 3:30 p.m. CDC Outdoor Area. Parents are invited to a presentation by the children for the Feria festival.

- **Youth Sports Events**
 - 7th and 9th —Parents Baseball Mandatory Briefing held at 10:00 and 1300 Video Conference All parents required to attend and receive sports pertinent information.
 - 9th—Coaches and Officials Training Bldg 41 held at 5:00 p.m. “Join the YSF Volunteer Team and enhance Rota Youth Sports”
 - 10th Volunteer CPR Training Bldg 41 at 0900
 - 14th —YSF Baseball Assessment at the Youth Sports Fields at 1700 ages 6-14
 - 21st – StartSmart 1600 Youth Sports Fields

- **Youth Program Events**
 - Spring Break Week 1-5 April – BGCA National Fine Arts Contest Display @ NEX.

- **SAC Events**
 - Month of the Military Child Mural –all month long. Parents come write or draw on our special MoMC mural to remind your child and tell the world why your military child is so special.
 - 22nd – Earth Day Project – Shredded paper clay projects . . .
 - 30th @ 4:00 p.m. Month of the Military Child Cardboard Carnival for our SAC families!

- **CYP Wide Event**
 - 15th @ 7:00-8:00 a.m. Parent Education: Child Abuse Prevention, Education, and Reporting. Child Development Center, Bldg. 1963

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- 22nd @ 4:00-5:00 p.m. Child Abuse Prevention, Education, and Reporting. School Age Care Program, Bldg 41.

May

• **CDC Events**

- 8th A Wonderland Tea Party 3:30 p.m. CDC "We're all mad here"—for teatime fun! Step into Alice's Wonderland for a magical tea party with your little one! Enjoy warm drinks, delicious crumpets, and playful conversation as you explore fun toys together in a whimsical setting. Put on your fanciest tea-time attire (or come as you are) and join us for an afternoon of wonder, laughter, and delightful treats! Don't be late for this very important date!
- 4th – 8th Guess That Baby Face! CDC **Lobby** Can you match the baby picture to the teacher? Stop by the CDC and take a guess! Throughout the week, adorable baby photos of our teachers will be displayed, and families can vote on who's who! It's a fun way to celebrate our amazing teachers while enjoying some laughs and surprises. Who knew your favorite teacher was such a cute baby?! Come take your best guess!
- 4th – 8th Teacher Appreciation Week: Celebrate with Kindness! CDC "Card Garden" Our teachers plant the seeds of love, learning, and laughter—now it's time to show them some appreciation! Families are invited to visit our Card Garden throughout the week to create a heartfelt note for our incredible teachers. Grab a card, write a sweet message, and post it on your teacher's bulletin board to brighten their day! Let's fill the week with gratitude, love, and appreciation for the dedicated educators who make a difference every day!

• **Youth Sports Events**

- 8th —Run with me Track Meet MWR Fitness Track. Held at 4:00 p.m.
- 19th YSF Summer Sports Clinic on-line Signups start at 1200.

• **Youth Program Events**

- 29th Rota's Got Talent Youth / Parent Talent Show at 5:00 p.m.

• **SAC Events**

- 4th – Star Wars Day Enjoy our sequence of events starting at 2:00 p.m. See Newsletter for a list of events and times.
- 5th - Teacher's Day Card making - We'll provide the paper and you provide the inspiration.

• **CYP Wide Events**

- 13th from 4:00-5:00 p.m. CYP Youth Curriculum Information
- 17th from 3:00-4:00 p.m. Parent Involvement Board Meeting
- 22nd CYP Training Day All Facilities Closed

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June

- **CDC Events**
 - 5th Puzzle Afternoon 3:30 p.m. Join the escape room craze at the CDC level. Participate in a puzzle afternoon with your child at the CDC.

Youth Sports Events

- ****Various Summer Camps Golf and Mini Me Sports TBD****
- **Youth Program Events**
 - 12th - Parent Child Bowling Challenge 5:00 p.m.
- **SAC Events**
 - 9th Summer Splash Party – We're turning down the heat and turning up the sprinklers! Enjoy some water games with us as we celebrate the arrival of Summer! 2:00-4:00 p.m.
 - 19th - Join us every other Friday during camp for our Family Lunch and Summer Camp Show case. Starting at 11:30 a.m.
- **CYP Wide Event**
 - 4th held at 7:00-8:00 a.m. Parent Education Opportunity: Parenting Skills on Potty Learning. @ CDC

July

- **CDC Events**
 - 6th-10th Water Play Week/Safety Have fun with a week of water play and safety in action at the CDC. This week plans to focus on how to keep children safe around water while having fun!
 - 17th – Ice Cream Social 3:30 p.m.– Join up for some melting fun!
- **Youth Sports Events**
 - 12th --Sports Parents Training Brief. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
 - **** Various Summer Camps Tennis and Soccer****
- **Youth Program Events**
 - Date TBD – Parent Youth Ocean Kayaking Trip
- **SAC Events**
 - 10th and 24th - Join us every other Friday during camp for our Family Lunch and Summer Camp Show case. Starting at 11:30 a.m.

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August

- **CDC Events**
 - 7th Preschool Graduation 3:30 p.m.-Come one, come all! If your child has attended the CDC this year for full-time care, hourly care, or even just camps, join us for a big celebration as we watch them walk across the big stage at the CDC for Preschool Graduation. Let's honor their achievements and celebrate this significant milestone together. Don't miss this memorable event filled with joy and pride! For more details, visit the Front Desk.

- **Youth Sports Events**
 - 12th Youth Soccer (StartSmart) Registrations 1200 CYP online
 - 25th & 27th Parents Soccer Mandatory Briefing 1000 + 1300—All parents required to attend and receive sports pertinent information

- **Youth Program Events**
 - 14th Youth Center Back to school Open House 12:00 – 5:00 p.m.

- **SAC Events**
 - 7th - Join us for the last Friday during camp for our Family Lunch and Summer Camp Show case. Starting at 11:30 a.m.

- **CYP Wide Event**
 - 5th Parenting Skills: Back to School Transitions. 4:00-5:00 p.m. SAC Bldg. 41

September

- **CDC Events**
 - 8th -12th Splish, Splash, It's Water Play Time at the Child Development Center! Get Ready for a Week of Fun in the Sun! The Child Development Center (CDC) is excited to announce a fantastic week of water play activities that your kids will love. Each day, children will have the chance to cool off and enjoy a variety of water games and/or activities designed to bring out their smiles and laughter. From splash zones to water toy tables, there is something fun for everyone! See you at the CDC for a week filled with watery adventures and unforgettable memories.

- **Youth Sports Events**
 - 1 Sep Youth Soccer Assessment 1700 Youth Sports Complex
 - 10th YSF Coaches Focus Group (virtual)

- **Youth Program Events**
 - 18th - Parent Youth Game Night Challenge

- **SAC Events**
 - 4th National Cheese Pizza Day (5th) Come make individual Cheese pizza's with us!

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- 22nd National States and Capital Day – Come challenge your kid to one of many States and capitals games.
- **CYP Wide**
 - 16th Parenting Skills: Safe Sleep and Infant Techniques 7:00-8:00 a.m. CDC Room B1
 - 16th Parent Involvement Board Meeting with the Base CO on Microsoft Teams

October

- **CDC Events**
 - 30th Costume Parade. Join Us for a Fantastic Costume Parade! 3:30 p.m. CDC Courtyard Get ready for a fun and festive afternoon at our CDC on October 30th at 3:30 p.m.! Our little stars will show off their creative costumes! Whether they are dressed as superheroes, princesses, or their favorite animals, this parade will be full of color and imagination. Come celebrate with us and enjoy the joyful spirit of our community!
- **Youth Sports Events**
 - 21st and 22nd -- Parent Volunteer Training 1700. “Join the group of parents trained to step in a the last minute to save the day for Youth Sports”
 - 20th & 22nd Parents Football Mandatory Briefing(Virtual) 1000 both days—All parents required to attend and receive sports pertinent information
 - 27th October: Football Assessment at 1700.
- **Youth Program Events**
 - 19th @ 3:00 p.m. Parent Youth Trunk Decorating for Trunk or Treat
- **SAC Events**
 - 2nd – National Taco Day (3rd)– Held at 3:00-6:00 p.m. Come enjoy a taco snack as you pick up your child.
 - 26th World Pasta Day (25th) Activities - Pasta Art, Pasta Science, Pasta Snacks. Jump into a world of pasta activities on World Pasta Day.
- **CYP Wide**
 - 9th – CYP Training Day – All CYP Facilities Closed
 - 14th from 4:00-5:00 p.m. Parenting Skills—Bullying Prevention. SAC.

November

- **CDC Events**
 - 20th Harvest Luncheon, Enjoy a harvest lunch with your child at 11:00 a.m.
- **Youth Program Events**
 - 25th Youth Center Culinary Club Pre-Thanksgiving Meal 4:30 p.m.

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- **SAC Events**
 - 2nd -13th Our Military Family Photo Booth – Stop and take a pic at our Photo booth made especially for our military families.
 - 1st -24th (all day) We are Thankful Tree – Working alongside your children, let's fill our Thankful Tree full of leaves showing what we are thankful for.
- **CYP Wide**
 - 11th Parent Education Opportunity: CDC Ages and Stages, Birth to Five 7:00-8:00 a.m. at the CDC
 - 18th Parent Education Opportunity: Youth Ages and Stages 4:00-5:00 p.m. at the Youth Center

December

- **CDC Events**
 - 4th A Cup of Cheer 4 December 6:00-10:00 a.m. CDC Enjoy a cup of cheer after drop off.
- **Youth Sports Events**
 - 21-23rd YSF Winter Fitness 3-5 years old 1500-1600
 - 21-23rd YSF Winter Fitness 6-8 years old 1300-1430
 - 21-23rd YSF Winter Fitness 6-8 years old 1000-1200
 - 28-30th YSF Winter Fitness 3-5 years old 1500-1600
 - 28-30th YSF Winter Fitness 6-8 years old 1300-1430
 - 28-30th YSF Winter Fitness 6-8 years old 1000-1200
- **Youth Program Events**
 - 18th Parent Youth Gingerbread House Making 4:00 p.m.
- **SAC Events**
 - 15th Family Art Day – Recycled Art 4:00-5:00 p.m. Create art at SAC as a family by using common throw-away items or take items home to use at home together.
- **CYP Wide Events**
 - 9th Parent Education Opportunity: Parenting Skills Positive Reinforcement, Rewards and Age-Appropriate Gifts 7:00-8:00 a.m. at the CDC
 - 11th Parent Involvement Board meeting at noon on Microsoft Teams

Special School Liaison Officer Managed Events and Initiatives Parents are welcome to participate in:

- Bi-annual Spanish School workshops (February and August)
- Quarterly Homeschool Meet & Greets
- Quarterly College Readiness workshops
- Quarterly Youth Sponsorship Event

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- Annual Transition Kindergarten Workshop
- Annual College Fair
- Annual Back 2 School Resource Fair

**NAVSTA Rota CYP does not have a Child Development Homes (CDH) program at the time of publication. Should we establish a CDH in the future, it will be incorporated into the PPP.